AI Permission Map

Set clear authority, boundaries and human ownership.

Map one AI workflow or action. Allow 15-20 minutes. Split actions that need different permissions into separate maps.

Click the shaded fields to type. Use Tab to move between fields, then save your copy.

Workflow / purpose

Human owner

1 Choose the authority ceiling

1 Observe: read and surface findings. 2 Recommend: propose an action. 3 Prepare: draft only; do not release.
4 Execute: take specifically authorized actions. 5 Operate: run a bounded workflow with monitoring.

Selected level and scope

2 Set the permission condition

Green: within approved limits. Yellow: named human approval at specified checkpoints. Red: prohibited or human-only action. A condition never expands the authority ceiling.

Condition, action affected, approval checkpoint and approver

3 Write the operating boundaries

Allowed actions, prohibited actions and volume limits

Approved data and systems; excluded information

Permitted decisions, limits and exceptions to escalate

Evidence, quality checks and accountable reviewer

Stop trigger, human handoff and next review date

Translate this map into actual system permissions before use. At Prepare, even Green cannot authorize sending.

Want practical boundaries for AI in your business?
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Start a conversation

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